

Visitor Policy for Laurel Lake Independent Residents
Effective 10/1/2020

Preamble

- The Laurel Lake Covid Task Force is — first and foremost — concerned about the physical and mental health of every Laurel Lake resident and staff member.
- We now know much more than we did in March about how the virus is transmitted and therefore have decided to implement some changes in our visitation policy.
- We know that wearing a mask, practicing hand washing hygiene and social distancing decrease transmission rates, that improved ventilation decreases transmission and that increasing the number of contacts increases the chances of transmission.
- Staff is tested regularly; there is increased access to symptomatic testing and there is robust measurement available to gauge the Covid virus activity in the community.
- The Laurel Lake Covid Task Force respects the science behind how the virus is transmitted and hopes residents do too.

Policies

All Independent Living residents are encouraged to leave campus to visit family and friends whenever possible, and to follow the science of wearing a mask, practicing hand washing hygiene and social distancing. **Leaving campus puts the resident in control of all contacts and eliminates inadvertent contact with other residents and the potential for inadvertent contamination of the resident's dwelling.**

In the event that the resident decides that visitation on the Laurel Lake Campus or in the Resident's dwelling is **necessary**, that is permitted by following Laurel Lake specific procedures.

Pickup and Drop-off

In order to facilitate the pickup and drop-off of those not driving themselves, effective 10/1/2020, residents may be picked up and dropped off at the front door, the Eastwood Atrium or Westwood Atrium entrances or any villa.

- To arrange for a pickup/drop-off, the **resident must register** each occupant of the car (**maximum of 2**) as a visitor by 4pm the previous day as defined in "Visitor Registration" below.
- As a registered visitor, the driver is able to assist the resident and help with delivery of packages following the procedures for an in-house visitor.
- The resident should inform visitor(s) to bring an ID and wear a mask.
- **Each driver must know the appropriate pickup spot.**

In-Residence Visits

For those residents who decide that visitation is necessary on Laurel Lake Campus, the following apply effective 10/1/2020:

- **Two visitors** are permitted **per residence**.
- The resident must register each visitor by 4pm the previous day as defined in "Visitor Registration" below.
- The resident should inform visitor(s) to bring an ID and wear a mask.
- The resident must provide detailed instructions to each driver so he/she knows where to park and which door to enter.

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- Entrance to the building:
 - For Villa and first floor residences, visitors must enter directly from the outside without using a common entrance.
 - For second and third floor residents, **the resident should meet the visitor(s) at the entrance closest to the residence and use the stairwell to gain access to the apartment. If that is not feasible, the resident should meet the visitor at the entrance closest to the elevator and assure that there are only two occupants in the elevator at a time.**
- Expected behaviors
 - Visitors may not use common areas except for the hallways and elevator necessary to access and exit the residence.
 - All visitors and residents must wear masks.
 - All visitors must wear a **Visitor sticker**.
 - All participants must maintain 6-foot distance.
 - Overnight visitors are only allowed for medical necessity which must be preapproved. Request approval thru the Wellness Department.

Visitor Registration

Residents are responsible for “registering” any expected driver for pickup/drop off and any family or friends who are expected to visit Laurel Lake.

- **Only two (2) names may be registered per residence per day.**
- To register a driver and/or visitors, contact Jane Wagner at 6166 or JaneWWagner@gmail.com **by 4 pm the day prior** to pickup/drop-off or visit.
 - Provide your name, unit number and name(s) of visitor(s). (Please spell uncommon names.)
- Each morning an updated Independent Resident Visitors List will be given to Security for visitor check-in at the gate.

Visitors Entering Laurel Lake

Visitors entering Laurel Lake must comply with the following:

- **If a potential visitor’s name does not appear on the List, entry will be denied.**
- **Each visitor MUST present an ID at the checkpoint or entry will be denied.**
- Each visitor must pass the health screening or entry will be denied.
- Each visitor will be given a **Visitor sticker** which MUST be worn. Checkpoint Security will record the date on each sticker.

Policy Review

Management will regularly review and, if necessary, amend this policy for issues such as:

- **Changes in the recommendations of the Department of Health**
- An outbreak of Covid on the Laurel Lake Campus
- A significant change in the Covid transmission or positivity measurement for Summit County
- Residents and/or visitors demonstrate that they are unable to abide by this policy.

**THE SUCCESS OF THESE NEW POLICIES WILL BE UP TO THOSE OF US WHO RECEIVE VISITORS.
THIS WILL WORK IF WE ALL MAKE IT WORK.**